

# PREQUALIFICATION OF LANDSCAPE ARCHITECTURE

&

URBAN DESIGN
CONSULTANCY FIRMS

Abu Dhabi November 2011

### **TABLE OF CONTENTS**

1.	INTRODUCTION	3
2.	GENERAL OBJECTIVES	4
3.	SCOPE OF WORK	5
4.	PREQUALIFICATION SUBMISSIONS BY CONSORTIA	6
5.	IMPORTANT NOTICES	8
6.	PREQUALIFICATION PROCEDURE	10
7.	ENQUIRIES	15
AN	NEXE 1 – SUBMISSION INDEX	16
AN	NEXE 2 - ORGANISATION INFORMATION	17
AN	NEXE 2.1 – PROJECT EXPERIENCE	18
AN	NEXE 3 - FINANCIAL AND ECONOMIC CAPACITY	19
	NEXE 4 - TECHNICAL CAPACITY IN LANDSCAPE ARCHITECTURE AND URBAN	20
AN	NEXE 4.1 - SERVICE & SUB- CONSULTANT CLARIFICATION	21
AN	NEXE 4.2 - PROFESSIONAL CAPABILITIES	23
AN	NEXE 5 - EXPERIENCE IN LANDSCAPE ARCHITECTURE AND URBAN DESIGN	24
AN	NEXE 6 - SAMPLE PROJECT ORGANISATION / PROJECT METHODOLOGY	25
AN	NEXE 7 - QUALITY, SAFETY AND ENVIRONMENTAL MANAGEMENT	26
AN	NEXE 8 – AUTHORIZATION	27

#### 1. INTRODUCTION

"The City of Abu Dhabi is the capital of the Emirate of Abu Dhabi and the federal capital of the United Arab Emirates (UAE), a sovereign country of seven Emirates on the edge of the Arabian Gulf. Abu Dhabi is the largest of the Emirates, and the federal seat of Government. The City of Abu Dhabi is the largest city in the Emirate...

...This Urban Structure Framework Plan, "Plan Abu Dhabi 2030", presents a coherent picture for the future of the City of Abu Dhabi as an environmentally, socially and economically sustainable community and as an increasingly important National Capital. It provides for a way to grow and take advantage of the economic opportunities at hand without sacrificing the best of the city and while adding new elements to make it a great world metropolis." (Plan Abu Dhabi 2030 Urban Planning Council)

In line with Abu Dhabi Government's Vision for the year 2030 the Municipality of Abu Dhabi City (ADM) is working to create a better living and working environment for city residents with unmatched quality of life and modern amenities. Through its journey towards sustainable excellence and to achieve the Municipality of Abu Dhabi City's Vision, the Municipality of Abu Dhabi City Parks & Recreational Facilities Division (PRFD) is looking at engaging award winning, qualified urban design and landscape architecture consultancy firms to provide design and implementation consultancy services for the projects planned by ADM for the next decade.

The aim of this prequalification process is for the Municipality of Abu Dhabi City to identify and prequalify design consultancies able to demonstrate that they have the necessary design flair, specialist capabilities, resources, local knowledge and relevant experience.

#### 2. GENERAL OBJECTIVES

Municipality of Abu Dhabi City has defined strategic initiatives related to the public realm to achieve its vision:

- a. Development of excellent parks that address ADM sustainable economic, environmental and social principles.
- b. Development of other public open spaces and streets to international standards.

To achieve these strategic initiatives a number of objectives have been identified, as follows:

- i. Designs should be high quality, innovative and of world-class standard.
- ii. Designs should consider the local culture, environment, heritage and special local climate conditions.
- iii. Designs should comply with the highest international health, safety and environment standards as well as local standards;
- iv. Designs should be innovative, practical, buildable and durable;
- v. Operation & maintenance costs should be considered during design development and ways of minimising costs explored through well conceived design and appropriate material selection;
- vi. Designs should demonstrate a high level of environmental sensitivity and be in line with Estidama (sustainability) policy requirements. Designs should be water and energy efficient exploring innovative materials, technologies and techniques to minimise their environment footprint.

#### 3. SCOPE OF WORK

The Abu Dhabi Urban Planning Council (UPC) has recently completed several master plans for existing and new communities in the Emirate of Abu Dhabi. ADM has a major role in the development and delivery of the public realm components of these master plans within Abu Dhabi Island and other Municipality of Abu Dhabi City areas.

Projects will be varied in size and scope. They will range from the design of all types of parks, (pocket parks, neighbourhood parks, district parks, regional parks etc.), to the development of public realm and streetscape projects for new and existing communities, the development of waterfront areas and promenades, the revitalisation and rejuvenation of urban and rural areas, and the development of master plans and strategic plans.

The following services (core services) are required as a minimum to assist in this process:

- Landscape architecture (including but not limited to hard and soft landscape works, street furniture, parks and playground amenities, shading strategies and associated structures);
- ii. and/or Urban design and planning;
- iii. Irrigation design and engineering;
- iv. Horticultural design and expertise;

Other specialised services may be required by ADM for the successful completion of projects and these will be assessed as per the project needs. Specialised services may include the following:

- v. Architecture (related to typical park and public realm infrastructure);
- vi. Civil and structural engineering (related to the landscape developments)
- vii. Mechanical design and engineering, including specialised electro-mechanical engineering such as water features, fountains, pump stations, etc.
- viii. Electrical design and engineering including lighting design, power supply,

irrigation controls, etc;

- ix. Specialised Electro Mechanical Design & Engineering
- x. Signage and way-finding
- xi. Geotechnical surveys;
- xii. Site/Topographical surveys;
- xiii. 3D Visual Art and Design
- xiv. Major water feature design;
- xv. Specialized environmental studies;
- xvi. Sustainability or energy services ('Estidama' requirements).
- xvii. Traffic Impact Studies
- xviii. Marine Engineering Services
- xix. Other beneficial or necessary services

In case services like (Irrigation Design / Engineering or Horticulture Design) will be provided by an external 3rd Party Consultant, additional information shall be provided as outlined under Annexe 2 for every specialized consultant.

#### 4. PREQUALIFICATION SUBMISSIONS BY CONSORTIA

In order to offer the resources and the range of skills required consultancies may wish to collaborate to form a consortium which will then apply as an Applicant for pre-qualification. The entities forming such a consortium shall be known as "Applicant Members".

Such Applicants should specify in full the identity of their proposed Applicant Members in the Prequalification Submission and shall submit complete information pertaining to each Applicant Member in the consortium. Applicants should note that each Applicant Member may be required to contract on the basis of joint and several liability. In case the Applicant will be

prequalified and has stated any kind of Consortia, Partnerships or service provided by a 3rd Party Consultant during the prequalification process, the applicant must warrant to detail such consortia and to provide the necessary information if he participates in any future bidding process.

#### 5. IMPORTANT NOTICES

#### 5.1 Costs

All costs incurred by Applicants in preparing submissions in response to this Municipality of Abu Dhabi City prequalification process shall be borne by the Applicant. The Municipality of Abu Dhabi City shall accept no liability to any party, whether participating in this prequalification or not, and shall not be liable for any costs or losses incurred howsoever arising in connection with the prequalification including, without limitation, any loss of profit or other economic loss incurred.

#### 5.2 Non-Binding Process

Submission and acceptance of any prequalification will not constitute a contract or part contract between the Municipality of Abu Dhabi City and the Applicant. ADM reserves the right not to proceed further with this invitation and/or to change the prequalification procedure and/or terminate discussions at any time. ADM shall not be obliged to enter into any contract with any Applicant based on this prequalification process.

#### 5.3 Amendments

The Municipality of Abu Dhabi City reserves the right to amend this Prequalification Document, its requirements and any information contained herein at any time up until the closing date of the submission. The applicant will be informed of any amendments in writing.

#### 5.4 Prequalification of Subsidiary Companies

The Prequalification of an Applicant does not extend to any associated, related and/or subsidiary companies owned or controlled by the Applicant unless included in the submission.

#### 5.5 Conflicts of interest

Any conflict of interest or potential conflict of interest must be fully disclosed to the Municipality of Abu Dhabi City as soon as such conflict or potential conflict becomes apparent. In the event of any conflict or potential conflict of interest the Municipality of Abu Dhabi City shall, in its absolute discretion, decide on the

appropriate course of action.

### 5.6 Confidentiality

This Document and all information provided by the Municipality of Abu Dhabi in relation to the prequalification process shall be treated as private and confidential. Applicants shall not release any information other than on a confidential basis to those who have a legitimate need to know or to whom they need to consult for the purpose of preparing their submissions. Applicants shall not at any time release information concerning this Document to any unrelated 3<sup>rd</sup> party or for publication in the press or on radio, television, screen or any other medium.

#### 5.7 Local Rules & Regulations

As per the Applicable Laws of Abu-Dhabi Emirate, all Consultants must be registered locally before they can enter into an Agreement with any of the Abu Dhabi Government Entities.

The Municipality of Abu Dhabi City is aware of this particular requirement and will assist international consultants by providing most updated information and outlining possible scenarios about contractual arrangements, during any future contract and procurement stage. However Applicants are recommended to gain a clear understanding of the local rules and regulations related to company registration in Abu Dhabi during the prequalification period.

### 6. PREQUALIFICATION PROCEDURE

#### 6.1 Prequalification Process

This section contains particulars of the documentation and other requirements that must be submitted by the Applicant wishing to be considered for prequalification. It is anticipated that the procurement procedure will be as outlined below:

- i. Applicants will return their Prequalification submissions with all requested information by the specified date and time.
- ii. The Applicant will be assessed solely on the basis of the submitted documentation, and therefore the submissions and supporting documents must be complete and true. The Municipality of Abu Dhabi City reserves the right to request any additional information, which is considered relevant for the evaluation.
- iii. The prequalification of Applicants will be based upon technical abilities, project experience, qualifications of staff, financial and economic capabilities and historical performance record.
- iv. Any applicant, participating successfully or not, will be notified about the result in writing by the Municipality of Abu Dhabi City.

#### 6.2 Minimum Requirements

### i. Organisation Information

Applicants shall introduce the Applicant's Organization (e.g., year of establishment, size, clients, offices etc.), Company Structure and Management Structures as set out in ANNEXE 2 of the Prequalification Questionnaire. Further to the above the Applicant is requested to provide numbers of delivered projects according to ANNEXE 2.1.

#### ii. Financial and Economic Standing

Applicants must demonstrate their financial and economic standing by providing details as set out in ANNEXE 3 of the Prequalification Questionnaire. All monetary values should be stated in Arab Emirate

Dirham(AED).

#### iii. Technical Capability

Applicants' technical capability shall be established by providing details as set out in ANNEXE 4 & 4.1 of the Pregualification Questionnaire.

All key technical CV's should follow the template as outlined in ANNEXE 4.2.

The Applicant must provide adequate information to demonstrate clearly that he has the technical capability, capacity, experience, tools and resources to meet the requirements for the various types of services to be required (i.e. public realm, urban design, parks, streetscape, strategies and master plans).

The Applicant shall provide a company portfolio as outlined in ANNEXE 5.

#### iv. Management Skills

The Applicant shall outline a Project Organization and Methodology Statement for a fictive project of a 20 ha Municipality/City Park as outlined in ANNEXE 6.

Applicant shall provide details of company systems including policies and procedures, which form an integral part of the Management Process. The Applicant shall provide evidence of ISO Certification or any other recognised accreditation, applied by the Applicant, as set out in ANNEXE 7 of the Prequalification Questionnaire.

This shall include, but is not limited to:

- a) Quality management
- b) Resource programming
- c) Programming and tracking
- d) Companies health and safety policy
- e) Companies sustainability and environmental policies
- f) Financial management of contracts

#### 6.3 Prequalification Information

In order to assist the Municipality of Abu Dhabi City to evaluate the extent to which a Applicant meets the requirements relating to technical capability and economic and financial standing set out above, Applicants are required to provide all of the information requested in the Prequalification Questionnaire as outlined in ANNEXE 1 to 7.

During evaluation of the prequalification submission and upon written request from ADM, the Applicant may be required to furnish clarifications/additional information within a defined time.

#### 6.4 Reliance On Resources

Where, in order to prove its financial, economic and technical standing, a Applicant or Applicant Members relies on the resources of entities or undertakings with which it is directly or indirectly linked, whatever the legal nature of those links may be, (including, for example, but not limited to, reliance on a Parent Company's resources) it must establish that it has access to the resources of those entities or undertakings which are necessary for the performance of any future contract. For example, a letter from such other entity confirming that it will provide the necessary support will suffice (Refer Annex 1 Section A Organisation Information). If sufficient evidence is not provided, the Applicant or Applicant Member will be evaluated based on its own financial, economical and technical standing. A contractual commitment may be required at any future contract execution stage from any such supporting entity.

#### 6.5 Prequalification Submission

The completed Prequalification Submission as defined above should be returned by:

### Thursday January 26<sup>th</sup> 2012 before 12.00 AM (UAE time)

or such later date and time as may be notified in writing.

The submission should be clearly marked ONLY with the following:

"Prequalification of Urban Design & Landscape Architecture Consultancy Firms for the Municipality of Abu Dhabi City"

#### **Procurement Division**

Floor 2, Area C, Room 14

Municipality of Abu Dhabi City

Salam Street

Abu Dhabi; United Arab Emirates

The Prequalification submission should be in 2 (two) bound hard copies (as defined in the ANNEXE 1) and 2 (two)soft copies (except where soft copies only are specified); and sent, as a sealed package by registered post, recorded delivery or delivered by hand. A receipt must be obtained on delivery. If a Prequalification submission arrives after the date and time above or such later date and time as may be notified in writing, it will not be accepted and will be returned unopened. Responsibility for the arrival of the completed Prequalification submission rests solely with the Applicant.

Under no circumstance will a Prequalification Submission, made by fax or email, be accepted.

### 6.6 Disqualification of Prequalification Submissions

If a Prequalification submission fails to comply in any respect with the requirements set out in the Document or is ambiguous, the Municipality of Abu Dhabi City shall be entitled at its absolute discretion, but shall not be obliged, to one of the following:

To reject the Prequalification submission as non-compliant;

OR

ii. Without prejudice to ADM's right to reject the Prequalification submission, to meet with, raise issues and/or seek clarification from the Applicant in respect of the relevant Pregualification submission;

OR

iii. Without prejudice to ADM's right to reject the Prequalification submission, to request the Applicant to provide ADM with information or items which have not been provided or have been provided in an incorrect form; and/or to waive a requirement which, in the opinion of the ADM, is not material and/or is procedural.

#### 6.7 Change In Applicants Or Applicant Members

Any change in the Applicant or, where applicable, the Applicant Members, or in the control of the Applicant or any of the Applicant Members, or in the roles of the Applicant Members after the Applicant has submitted its Prequalification submission may lead to disqualification of the Applicant unless notified to the Municipality of Abu Dhabi City in writing and approved by the Municipality in writing. ADM reserves the right to withhold approval for any such changes and to disqualify the Applicant concerned from any further participation in the during any future procurement process.

#### 7. ENQUIRIES

All enquiries in relation to the Prequalification submission or this Information Memorandum must be sent by email to the ADM Procurement Department:

E-Mail: procurementdivision@adm.abudhabi.ae

Subject: Enquiry to the Prequalification Process for Landscape Architects & Urban Designers from >Company Name<

no later than Sunday **January 10<sup>th</sup> 2011**. A written response will be sent to enquiries received by Sunday **January 17<sup>th</sup> 2011** and may be supplied to all Applicants by e-mail.

Applicants will also be asked to enter into undertakings of confidentiality should it become appropriate to release confidential information to them.

Enquiries submitted by email should not be considered to have been received by ADM unless acknowledged by the ADM within three working days. Verbal queries will not be entertained.

### **ANNEXE 1 – SUBMISSION INDEX**

NO	DESCRIPTION	Tick √
1	Submission index as ANNEXE 1 (max. 5 pages @ A4).	
2	ORGANISATION INFORMATION	
	Provide required information including Company Organisation Structure & Organisation Chart as outlined in ANNEXE 2 and ANNEXE 2.1 (max. 6 pages @ A4).	
3	FINANCIAL AND ECONOMIC CAPACITY	
	Provide required information as outlined in ANNEXE 3 (max. 3 pages @ A4).	
4	TECHNICAL CAPACITY & CAPABILITY IN LANDSCAPE ARCHITECTURE AND URBAN DESIGN	
	Provide required information as outlined in ANNEXE 4; ANNEXE 4.1 & ANNEXE 4.2 (max. 30 pages @A4).	
5	EXPERIENCE IN LANDSCAPE ARCHITECTURE AND URBAN DESIGN	
	Provide required information as outlined in ANNEXE 5 (max. 20 pages @ A3)	
6	SAMPLE PROJECT ORGANISATION / PROJECT METHODOLOGY	
	Provide required information as outlined in ANNEXE 6 (max. 20 pages @ A4)	
7	QUALITY, SAFETY AND ENVIRONMENTAL MANAGEMENT	
	Provide required information as outlined in ANNEXE 7 (max. 2 pages @ A4).	
8	Authorization ANNEXE 8 (stamped and signed), (max. 2 pages @ A4).	
9	ORIGINAL PREQUALIFICATION DOCUMENT (stamped), (15 original pages @ A4).	

Note: The order and format of the items requested as presented in the forms must be preserved. The submission shall be indexed. Use above table and extend according to content.

### **ANNEXE 2 - ORGANISATION INFORMATION**

### (MAX. PAGES 6 INCLUDING 14 & 15 @ A4)

1	Name of the Company: (Leading Firm for consortia)	
2	Memberships of professional Bodies:	
3	Office Location / Address:	
4	Postal Address:	
5	Telephone:	
6	Fax:	
7	E-mail address:	
8	Web Address:	
9	Authorized Signatory:	
10	Position in Company:	
11	Technical lead person:	
12	Position in Company:	
13	Company Registration number, date	of registration and registration address.
14	Locations of all premises from which the organisation delivers landscape architectural and / or urban design (including details of staff numbers at each location).  (max. 2 pages @ A4)	
15	Please provide a brief explanation organisation chart with this complet (max. 2 pages @ A4)	of the organisation structure and enclose an ed questionnaire.

### **ANNEXE 2.1 – PROJECT EXPERIENCE**

(MAX. PAGES 1 @A4)

No.	Project Type	Number of projects within home country	Number of projects international	Number of projects in the GCC
1	Park(s) < 5 ha			
2	Park(s) > 5 ha			
3	Public Realm Lighting			
4	Water Feature(s)			
5	Play Ground(s)			
6	Sports Facility(ies) < 1 ha			
7	Sports Facility(ies) > 1 ha			
8	Theme Park(s)			
	Streetscape(s) within			
9	Urban Context			
10	Streetscape(s) within			
10	Suburban /Rural Context			
11	Square(s) / Plaza(s) / Civic			
11	Space(s)			
12	Waterfront Design(s)			
13	Heritage &Cultural			
	Landscape Design(s)			
14	LandArt			
15	Urban Design(s)			
16	Urban Design Guideline(s)			
10	& Manual(s)			
17	Landscape Master Plan(s)			
18	Landscape Design			
10	Guideline(s) &Manual(s)			

Note: Fill in numbers of delivered and completed projects.

### **ANNEXE 3 - FINANCIAL AND ECONOMIC CAPACITY**

### (MAX. PAGES 3 @ A4)

1	A copy of the most recent audited accounts for your organisation that cover the last three years of trading or for the period that is available if trading for less than three years.		
2	A statement of the organisation's turnover for the most recent three years of trading (or part year if full year not applicable) or for the period that is available if trading for less than three years, where this information is not available in an audited form at Item 1.		
3		or Item 2 cannot be provided, a state e current year and a bank letter outl	_
4	A separate statement of the organisation's turnover that relates directly to the supply of Landscape Architecture and Urban Design services per office location (if applicable) for the past three years, or for the period the organisation has been trading (if less than three years).		
5	If the organisation is a subsidiary of a group, Item (1) to (2) are required for both the subsidiary and the parent company. Where a consortium or association is proposed, the information is requested for each member company.		
6	Please provide details of your organisation's insurance provision for the following policies:		
	Policy	Insurer (Name and country where located)	Indemnity Value Arab Emirates Dirham (AED)
	Employer's Liability		
	Public Liability		
	Professional Indemnity		

Note: All monetary values and information to be provided in Arab Emirates Dirham (AED). Provide information for currency rate used.

# ANNEXE 4 - TECHNICAL CAPACITY IN LANDSCAPE ARCHITECTURE AND URBAN DESIGN (MAX. PAGES 30 @ A4)

1	State your average annual manpower and number of managerial staff over the past three years in relation to Landscape Architecture and Urban Design.  Add additional professional services which could be provided in house (not parent or sister company, neither subsidiary nor other contractual partner).  (ANNEXE 4.1).
2	List all educations, professional qualifications and memberships of professional bodies of your managerial staff and other staff directly related to Landscape Architecture and Urban Design disciplines.  All disciplines should be listed by office location (ANNEXE 4.2).
3	List the Design Awards in relation to Landscape Architecture & Urban Design received within the past five years with Project Details and key staff. (max. 2 pages @ A4)
4	List any publication in professional journals and the like (Scientific & Design) directly related to Landscape Architecture & Urban Design with Title and Author for the last 5 years. (max. 2 pages @ A4)
5	Provide the organizational chart for Landscape Architecture and Urban Design divided by office location, if applicable. (max. 2 pages per office location @ A4)

# ANNEXE 4.1 - SERVICE & SUB- CONSULTANT CLARIFICATION (MAX. PAGES 2 PER APPLICANT @ A4)

	Technical Capacity		Available numbers of professionals		Preferred external service
			internal	external	provider <sup>1)</sup>
S	1	Landscape Architect(s)		n/a	n/a
rvice	2	Urban Designer(s)		n/a	n/a
Core Services	3	Horticulturist(s)			
ဝ	4	Irrigation Engineering(s)			
	5	Architect(s) (related to any proposed structure)			
	6	Civil Engineer(s)			
	7	Structural Engineer(s)			
	8	Mechanical Engineer(s)			
ices	9	Electrical Engineer(s)			
Serv	10	Lighting Designer(s)			
Additional Services	11	Specialized Electro-Mechanical Engineer(s)			
•	12	Signage and Way-finding Specialist(s)/Designer(s)			
	13	Geotechnical Engineer(s)			
	14	Site/Topographic Surveyor(s)			
	15	3D Visual Artist(s) / Designer(s)			
	16	Computer Generated 3D Movie Animation Artist(s) / Designer(s)			

ices	17	Estidama / Leed Certified Environmental Engineer(s), Scientist(s), Designer(s)	
al Services	18	Traffic Engineers(s)	
Additional	19	Marine Engineer(s).	
Ad	20	Others	

Note: Form need to be prepared separately for every company or office location attending to prequalify with the ADM and should state manpower employed by a parent-, sister- or subsidiary company as an external resource. Capacities stated as internal should be employed by the applicant and needs to be 100% available for potential future services.

<sup>&</sup>lt;sup>1)</sup> Most preferred service provider with proven and successful track record.

### **ANNEXE 4.2 - PROFESSIONAL CAPABILITIES**

### STANDARD CV FORM – USE SAME FORMAT FOR ALL PROFESSIONALS

(MAX. PAGES 1 PER PERSON @ A4; MAX. 20 PERSONS PER COMPANY)

	a. Name	b. Degree	c. Position	d. Membership(s) of professional bodies
	e. Professional experience total in years	f. Professional experience in Middle East	g. Years of professional experience outside Middle East	
	h. Employer / Company		i. Years with company	
	j. Achievements			
	k. Awards			
	I. Publications			
1.	m. Anticipated Role			
	n. List of Projects and position he	ld on the project		

#### ANNEXE 5 - EXPERIENCE IN LANDSCAPE ARCHITECTURE AND URBAN DESIGN

#### (MAX. PAGES 20 @ A3)

### Relevant Experience:

Provide company portfolio/project examples for maximum 10 project in relation to Landscape Architecture and Urban Design Projects. For each provide the following information as a minimum:

- Project Name and Location;
- Scope of Services provided;

 Details for whom the services were provided, including the Client referee name and address and contact;

- Details of Key personnel involved in project including Project Director, Project Manager and Project Designer;
- Dates on/during which the services were provided;
- Construction duration and completion date;
- Capital Value of the Works, if appropriate;
- List of completed projects in reference to ANNEXE 2.1

1

# ANNEXE 6 - SAMPLE PROJECT ORGANISATION / PROJECT METHODOLOGY (MAX. PAGES 20 @ A4)

Provide an example Project Methodology statement and project management plan including a Project Organisation Chart in relation to Landscape Architecture and Urban Design (highlighting all disciplines required). Assume project is a municipality/city level park >5ha (max. 20 pages @ A4).

# ANNEXE 7 - QUALITY, SAFETY AND ENVIRONMENTAL MANAGEMENT (MAX. PAGES 2 PER APPLICANT @ A4)

- Answer each question by ticking ✓ in the box under either yes or no.
- If yes, provide all necessary details on the lines below

No	DESCRIPTION	REM	ARKS
Α	QUALITY MANAGEMENT		
_	Does Company have Current ISO Certification?	YES	NO
1.	If NO proceed with 2.		
1.1.	What ISO Certification does the Company hold?		
1.2.	What year was it first granted?		
1.3.	When does the current certificate expiry?		
	Does Company have Current Written Quality Policy /	YES	NO
2	Program?		
2.1.	What year was first adopted?		
2.2.	In what year was last revised?		
В	SAFETY MANAGEMENT		
4	Does Company have Current Health & Safety Certification?	YES	NO
1			
1.1.	What Certification does the Company hold?		
1.2.	What year was it first granted?		
1.3.	When does the current certificate expiry?		
	Dece Control land (West Colfet December 2)	YES	NO
2	Does Company have written Safety Program?		
2.1.	What year was it first adopted?		
С	ENVIRONMENTAL MANAGEMENT		
		YES	NO
1	Does Company have Current Environmental Certification?		
1.1.	What Certification does the Company hold?		
1.2.	What year was it first granted?		
1.3.	When does the current certificate expiry?		

#### **ANNEXE 8 – AUTHORIZATION**

I/We the undersigned for and on behalf of \_\_\_\_\_\_<Company Name> understood and agreed that the information in the Prequalification Document is to be used by the Municipality of Abu Dhabi in determining, according to its sole judgment and discretion, the qualifications of prospective Applicants to perform future works set out in this document. By submitting its qualifications as a prospective Applicant for review I/We waive any claims against the Municipality of Abu Dhabi that might arise with respect to its decisions regarding a prospective Applicant's qualification. The decision of the Municipality of Abu Dhabi is final and not subject to appeal of any kind.

I/We understand that we will be considered qualified by the Municipality of Abu Dhabi only if the possessed reputation, ability, experience, resource, qualification of staff the competence of the personnel and sufficiency of the financial condition in the judgment of the Municipality of Abu Dhabi, have been provided.

I/We guarantee that we have stated the truth and the information and statements provided are accurate and complete.

I/We the undersigned hereby authorizes and requests any public official, engineer, architect, surety company, bank, material or equipment manufacturer or distributor or any other person, firm or corporation to furnish any pertinent information requested by the Municipality of Abu Dhabi to verify the information in this document or regarding the competence and general reputation of the prospective consultant.

I/We the undersigned agree to furnish any further qualifying information at the request of the Municipality of Abu Dhabi. Failure to complete this form adequately may result in disqualification.

Name of Applicant:	
Address:	

i.

**Individual Application** (i.e. No group of companies involved)

Date:		
Undersigned by:		
Designation of Undersig	gned:	
ii. Consortia Applica	tion (if applicable)	
Group Members:	1)	
	2)	
	Etc	
Member 1:		
Address:		
Date:		
Undersigned by:		
Designation of Undersig	gned:	
Member 2:		
Address:		
Date:		
Undersigned by:		
Designation of Undersigned:		

Copy for number of Applicant Members