

# **CENTRAL GROUP** a.s.

announces

# OPEN CALL FOR PARTICIPATION IN A WORKSHOP FOR DESIGN OF A RESIDENTIAL COMPLEX



and issues the following Brief Prague 7 August 2018

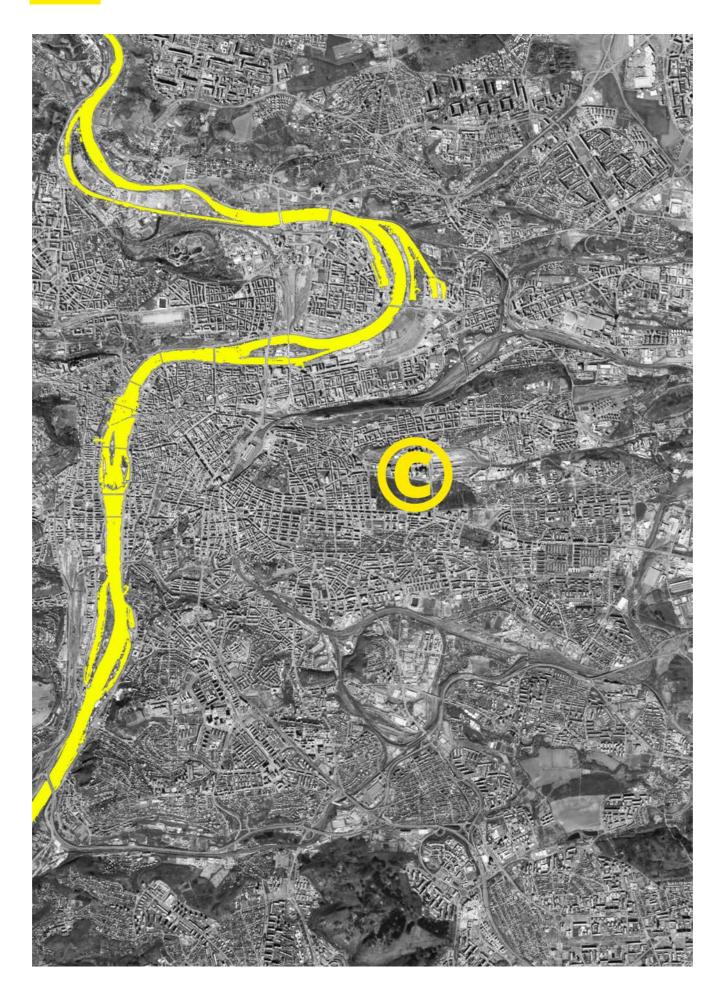


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## **Open call**

### NEW ŽIŽKOV CENTRE

- A developer project with 1200–1300 flats, commercial parterre, kindergarten run by CD Prague 3.
- Expected developed area about 106 000 m<sup>2</sup> GFA
- Locality near junction of streets Olšanská and Jana Želivského, opposite the Žižkov freight railway station, City district Praha 3
- A two-phases international workshop
- Materials are available on the webpage

#### cceamoba.cz/centrum-noveho-zizkova

- In phase 1 a participants submit an application - a PDF portfolio including references and a description (possibly basic sketches) of the concept is to be submitted electronically, the deadline is 31 October 2018, 5 p.m. CEST.
- 8 competitors will be selected for phase 2 of the workshop.
- Phase 2 requires participants to submit 8 panels (2 versions x 4 panels), and a design workbook in hard copies, the deadline is 28 February 2019, 5 p.m. CET.
- Phase 2 includes author presentation of designs in front of the jury
- Phase 2 design expenses compensation is 300 000 CZK per team.
- The jury will select designs to rank first, second and third with the Lower Version, and first, second and third for the Higher Version
- On the basis of the workshop, the investor intends to commission a contract worth up to 10 000 000 CZK

"In this exposed area, it is definitely worth creating something architecturally interesting, but at the same time the new apartments here must be affordable and practical.

The no longer functioning telecommunication tower in this place was the tallest building in the Czechoslovakia at the time of its creation. In my opinion, this predestines the locality for a set of uniquely designed high-rise buildings that could become a new natural centre of this perspective part of Prague.

The architectural workshop and subsequent public discussion should answer the question whether we should pursue the project of ambitious high-rise buildings (perhaps even the new tallest building in the country), or whether it would be more appropriate to keep the existing building height (up to 78 meters)."

#### Dušan Kunovský

founder and chairman of the board, CENTRAL GROUP

**CENTRAL GROUP** is the biggest residential developer and new residential projects investor in the Czech Republic. In its almost 25 years long history the company has successfully completed 155 residential areas and sold more than 14 000 new flats, houses and plots of land.

CCEA MOBA organizes this architectural workshop for Central Group company after already realized competition for Česká spořitelna, thereby we continue in supporting competitive culture in private sector. The objective of this workshop is to find the best solution for Central Group project and also verify a function of a competitive workshop with independent jury model in Czech environment.

This workshop of a private investor is not "a competition for design" and therefore it is not liable to a regime of public procurement. Nevertheless, the organizer prepared the workshop brief in line with competition for design proposal intentions.

> Igor Kovačević Organizer of the workshop



## 1. CONTRACTING AUTHORITY, JURY, INVITED EXPERTS, AND JURY ASSISTING BODIES

#### 1.1. Contracting authority

CENTRAL GROUP a.s., Na Strži 65, 140 00 Praha 4 Authorised deputy of contracting authority: Ing. arch. Eva Koláčková

# 1.2. Organizer and author of terms and conditions

MOBA studio s.r.o., U Půjčovny 4, 110 00 Praha 1 Contacts:

Ing. arch. Igor Kovačević, Ph.D., +420 222 222 521 yi@cceamoba.cz

Ing. arch. Karin Grohmannová, +420 222 222 521 senior@ccemoba.cz

#### 1.3. Workshop secretary

Ing. arch. František Novotný, +420 222 222 521 senior@ccemoba.cz

# 1.4. Person authorised to receive submissions

Ing. arch. Karin Grohmannová, +420 222 222 521 senior@ccemoba.cz

### 1.5. Jury

1.5.1. Regular members Ing. arch. Josef Pleskot Founder of AP Atelier apatelier.cz prof. Ing. arch. Zdeněk Fránek Founder of Fránek Architects franekarchitects.cz doc. Ing. arch. Petr Hlaváček Co-head of Architekti Headhand headhand.cz Mgr. Dušan Kunovský, LL.M. Founder and chairman of the board, CENTRAL GROUP central-group.cz prof. Ing. arch. Roman Koucký Founder and head of koucky-arch.cz koucky-arch.eu

#### 1.5.2. Alternate members

Akad. arch. David Vávra *Co-head of Ateliér DV* 

<u>david-vavra.cz</u>

Ing. arch. Eva Koláčková Head architect in CENTRAL GROUP

#### 1.6. Invited experts

Jury expects specialists to be called-in for review: Preservation specialist Traffic solutions specialist



#### 2. BRIEF

#### 2.1. Objective

The objective is an architectural proposal of a residential area called NEW ŽIŽKOV CENTRE, and its surroundings. It is a private investment by CENTRAL GROUP and is not subject to public procurement mode.

The site is 39 471 m<sup>2</sup>. Buildings can only be designed on the space of 24 803 m2 defined in the land use plan as TI (information transfer device – technical infrastructure), for which the investor has filed an appeal to change its main use to SV (general combined use).

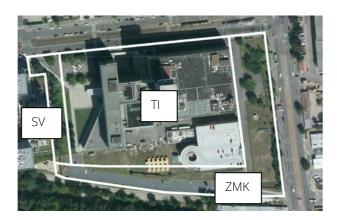
The plot includes another SV area in immediate vicinity of existent development and a non-developable area of ZMK (urban and landscape greenery). These should be designed as public space and greenery.

# The aim is to design new residential buildings of approximately 106 000 m2 of gross floor area (GFA)

which roughly corresponds with the volume of existing development on the plot. The investor perceives utmost use of the GFA as optimal.

The district of Žižkov is an area of mostly middle and upper-middle segment of clientele which requires appropriate design. It is necessary to consider economic availability, where possible keep to adequately simple construction, and choose both materials and technology thoroughly.

The investor aims to create residential complex with variable commercial premises within its parterre at the junction of streets Olšanská and Jana Želivského; according to a contract with the district of Prague 3 a kindergarten will be founded which will then be transferred to the municipality. The investor emphasises quality public space with greenery at the junction of streets Olšanská and Jana Želivského, and park space along the Jana Želivského street, and on the south side of the grounds (towards the cemetery).



#### 2.2. Requirements

#### 2.2.1. Design proposal form

**Participants are required to propose two versions:** One should respect the limiting height of present structures, i.e. 78 m (**"Lower Version"**), the other can include structures higher than 78 m (**"Higher Version"**). The Higher Version should consist of high-rise buildings of unique architecture in the form of more volumes comprising a complex, rather than a solitaire building

The flats should be designed in an effective and practical way, with importance on their easy fit-out. Common spaces should be optimized.

The decision which version will further be worked on as a contract – be it the Lower Version or the Higher Version – will be made by the contracting authority according to which version will be considered more appropriate upon discussions with respective institutions and municipal authorities.

#### 2.2.2. Area

The district of Žižkov has been going through a major transformation in the last years. The originally workingclass district has been turning into a larger city centre with good public facilities, accessibility, and infrastructure. The social background of the place has been changing and the area has become more popular with middle and upper-middle class segment of clientele.

The area is located around an important junction in Žižkov which will become its new centre. The site with its history suggests a metropolitan-like approach to its development given the fact that the existing building of CETIN used to be the tallest building in Czechoslovakia back in the days it was built.

At present the site holds extensive technological grounds of telecommunication structures and offices which are in use by their original owner. There is a technological building which has lost its function and with regard to the extreme level of asbestos in its construction it is to be demolished and replaced with new development arising from the outcome of this open call. The technology of Cetin will be relocated to an underground compound in the north-east part of the plot (see document PI.01).

#### 2.2.3. Flats

The investor expects approximately 1200–1300 flats to be built. It is to address the middle and also the uppermiddle segment of clientele. In this sense the designed flats should be made affordable.

The following standards are to be observed. Exceeding set parameters leads to a steep fall in marketability of the project.

Considering the long-term development of demand on the housing market, and vast experience of CENTRAL GROUP the following ratio should be observed:

1+kk approx.30%,



2+kk approx.40%

3+kk approx.20%

4+kk approx.10%

5+kk none or very few, on top floors with unique views only.

The investor sees it vital that the proposal proves its feasibility given the ratio of flats. On lower floors there should be the smaller flats, the larger ones should be designed on higher floors.

Based on experience with the housing market in Prague the investor suggests the following flat sizes:

1+kk 25-40 m<sup>2</sup> (preferably to 35 m<sup>2</sup>)

2+kk 45-70 m<sup>2</sup> (preferably to 60 m<sup>2</sup>)

3+kk 70-90 m<sup>2</sup> (preferably to 85 m<sup>2</sup>)

4+kk 90-120 m<sup>2</sup> (preferably to 105 m<sup>2</sup>)

High-rise buildings should include more spacious flats of the 2+kk to 4+kk standard (rarely 5+kk) with their size close to the upper limit. High-rise building flats should draw on their view potential as it is a very valuable commodity for future residents.

Ateliers (i.e. residential units which do not meet norm requirements on lighting or sunshine) should only be rare and of small floor standard of the A1+kk or A2+kk size.

Designing the ground floor flats it is applicable to consider use of parts of the inner block as private yards.

The area adjoins a busy transport infrastructure, flats affected by abnormal noise levels will have to be artificially ventilated (heat recovery ventilation).

#### 2.2.4. Construction height

Commercial parterreapprox. 4,5 mUndergroundmin 3,5 mTypical residential floor3 m (i.e. clear height 2, 65 m)

#### 2.2.5. Axial span

Minimal axial span of a flat by CENTRAL GROUP is 4,05 m in 1+kk, and 6,8 m in 2+kk.

#### 2.2.6. Layout

Rooms should be at least 12 m<sup>2</sup> large, preferably a little larger. Living rooms should include a kitchen corner (+kk). Most units should be allocated an outside space – a balcony, enclosed balcony or a terrace. Each flat should be equipped with appropriate storage either inside or outside of the flat.

Residential ground floor facing public space should consider user safety and be elevated above the street level. Respective windowsills should be at least 2,2 m above the surrounding terrain.

#### 2.2.7. Building height

According to legislation in effect it is necessary to address impact on existent surrounding buildings in terms of lighting and sunshine. It will be possible to design taller structures in the east, north and central parts of the plot only, and vice versa significantly lower objects in the south-west part so that no excessive shadow would affect neighbouring buildings. More information on possible building height on the site is in document PI.01.

#### 2.2.8. Parking

Parking should be mostly limited to underground compounds. The investor suggests the following parking coefficient for each flat standard:

1+kk0,5 parking place2+kk1 parking place3+kk1,5 parking place4+kk and larger2 parking places

Visitor parking and commercial premises will be designed in compliance with current regulations.

#### 2.2.9. Kindergarten

A kindergarten with a garden should be designed on the ground floor of one of the residential buildings set in the south-west part of the plot with access to greenery surrounding the south border of the plot.

The kindergarten will be funded by the investor and later on passed to the possession of the district of Prague 3.

The kindergarten should consist of three classrooms each for 25 children, with sanitary facilities for all three classrooms, with a kitchen, storeroom, office and a garden.

#### 2.2.10. Public space and greenery

Public space with a city greenery and adjacent commercial parterre should be placed at the junction of streets Olšanská and Jana Želivského. More urban/park greenery should be located along Jana Želivského street and on the south side of the area towards the cemetery.

#### 2.2.11. Building envelope / façade

The investor sees it as standard that perimeter walls are insulated and covered with a thin layer of coloured plastering, possible is a combination with cladding on visually exposed parts of the facade. Windows should be made of aluminium, railings of glass with no posts. The design should present affordable housing which in turn determines choice of materials, and technical solution.

# 2.3. Consequences of failure to comply with instructions

No requirement is set as binding in the sense that failure to meet them would mean disqualification of both the design and the participant. Instructions have been devised in accordance with demand and investor's long-term experience. It is highly recommended that submissions observe them closely as quality and extent of their inclusion in the project will be reviewed by the jury.

Should a submission not comply with the instructions and investor recommendations from Chapter 2, such project could be seen as less fit and the jury could consider it as insufficient in terms of quality.



## 3. SKETCHING FEE

Each participant who when called succeeds in submitting a design of both versions in phase 2 in time, and compliant with requirements will be paid design expenses of

#### CZK 300 000

#### apx. EUR 11 700

Disqualified participants, or those who fail to meet extent or form of the project, have no automatic right for design expenses compensation, or they can be compensated in part.

### 4. CONSEQUENT COMMISSION

#### 4.1. Consequent commission

The decision on which submission will further be worked on as a follow-up contract – whether it will be the Lower Version or the Higher Version – will be made by the contracting authority according to which version will be considered more appropriate upon discussions with respective institutions and municipal authorities.

The contracting authority can, based on the consequent negotiations, sign a contract with any of the prizewinning participants.

The contracting authority reserves the right not to contract any of the participants.

The consequent commission will work up on one version only (the Lower or Higher Version) in the following extent:

- Detailed architectural study as per document PI.03 with the necessary adjustments resulting from the subsequent negotiations with the authorities (approval and issuance of a building permit)
- Necessary project consultations on further levels of the project documentation when mutually agreed.
- Presence of the designer (or their authorised delegate) at important presentations and negotiations vital for the project to succeed (foreign participants will be refunded any standard and formerly agreed-on travel expenses).

Fee for consequent commission will not exceed 10 million CZK, VAT exclusive.

## 5. PARTICIPANTS

#### 5.1. Terms of entering the workshop

Both individuals and companies meet terms of entering the workshop if they (not even the authors or coauthors of designs or their colleagues mentioned in document PPI.01, in case of companies not even anybody from their statutory body):

- a) have not participated closely in devising of this workshop, and its launch;
- b) are not members of jury, workshop secretary, calledin specialists;
- c) are not spouses, direct relatives, regular project colleagues, immediate superiors or close colleagues of persons mentioned in articles a) and b) were such persons mentioned in the brief;
- are not members of statutory bodies of investor's companies which have participated in discussing and authorising said conditions, brief, or which will participate in discussing and authorising results of the brief, of follow-up contract negotiations, and results of a contract concluded as a follow-up of the brief;
- e) they meet the basic qualification according to § 74 of the ZZVZ;
- f) are authorised according to Act No.360/1992 Coll., or are authorised architects according to the legal practice of the country they are citizens of or they are registered in.

# 5.2. Demonstration of compliance with the terms of entering the workshop

Participants will prove meeting the terms of entering the workshop according to article 4.1 by a signed copy of a declaration inserted into the respective part of a proposal as per article 7.1.1 and 7.2.2. See PPI.02.

Person proving the compliance with terms in article 4.1b) must be the authors or co-authors of the design.

Foreign participants prove they comply with the terms of participating in the workshop in the extent corresponding with the legal system of the country they are registered in.

# 5.3. Consequences of failure to meet terms of entering the workshop

Should participants fail to provide required evidence of meeting the terms of entering the workshop according to article 5.2, they will be asked to deliver it within 10 days of such a request. Should participants fail to provide the document even after the deadline, they will be disqualified.

Upon verification, contract authority will also disqualify such participants who would claim false information.



# 6. ACCESS TO AND CLARIFICATION OF DOCUMENTATION

All the documents are available on the website of the workshop

#### www.cceamoba.cz/centrum-noveho-zizkova

until the phase 1 portfolio submission deadline

#### 6.1. Documentation

#### 6.1.1. Phase 1

Documents for design proposal:

PI.01 Land registry map (DWG)

- PI.02 Orthophotomap (PNG)
- PI.03 Follow-up architectural study range

Forms to be filled-in as a part of portfolio:

- PPI.01 Participant identification data and data processing consent (DOC)
- PPI.02 Declaration of meeting participation terms and pledge to enter the workshop (DOC)

#### 6.1.1. Phase 2

#### Documents for design proposal in phase 2:

PII.01 Geological survey of the site

PII.02 Dendrological survey of the site

*Complete documentation for the next phase will be specified in a call to enter phase 2.* 

#### Forms to be filled-in in phase 2:

PPII.01 Balance chart and basic construction cost index (XLS)

A complete set of forms for phase 2 will be provided in a call to enter phase 2.

#### 6.2. Queries

Participants can ask for explanation of terms and objectives of the brief in a written form only sent to the e-mail address of the workshop secretary

#### senior@cceamoba.cz

with a subject "NEW ŽIŽKOV CENTRE, Query"

Should the subject be different, the organizer reserves the right not to register such a query, and the contracting authority may leave it unanswered.

The explanation accompanied by the original query without the identity of the person asking will be published on the workshop website.

## 7. DESIGN

#### 7.1. Phase 1 submission

Phase 1 requires participants to submit an electronic portfolio with references and a description (possibly basic sketches) of the concept. The A3 size pdf portfolio of landscape orientation, 150 DPI definition, 12 pages long in PDF must be submitted by e-mail or by means of a file sharing service

#### no later than 31 October 2018, 5 p.m. CEST

to

#### senior@cceamoba.cz

with a subject "NEW ŽIŽKOV CENTRE, Design".

Should the subject be different, the organizer reserves the right to reject such design.

#### 7.1.1. Portfolio content

a) 1st page front page – team identification

#### b) 2nd – 5th page

any reference projects completed or designed with information on investment costs, location, investor, and the volume of work done by the team of the applicant

#### c) 6th – 9th page

description (possibly basic sketches) of the concept and approach to the project of the Higher Version, or both versions, best accompanied by sketches of any character. It is the participants' choice what their text or graphic representation will look like.

The portfolio should provide the jury with sufficient information on authors' thinking. Review of their concept and approach to the design are very important criteria impacting selection for the next phase.

A text is recommended to be at most 4000 characters long, a graphic representation is up to participants.

#### d) 10th to 12th page

Filled-in and signed forms PPI.01 Identification data of participant (DOC), PPI.02 Declaration of meeting participation terms and pledge to enter the workshop (DOC)

No other pages than those in article 7.1 will be presented to the jury nor will be reviewed. The portfolio, if it meets the content requirements, can have fewer pages.



#### 7.2. Phase 2 submission

Requirements and recommendations regarding designs, and prospective variants of solution to both versions will be specified in the call to enter phase 2.

Phase 2 requires participants to submit panels for both design versions including their prospective variants. Preliminary, design will comprise of:

a) graphic part consisting of 8 panels (see article 7.2.1);

b) design workbook (see article 7.2.2);

c) electronic design (see article 7.2.3).

Designs are possible to submit in person, or send by post, or by any other freight service to the address of the organizer

#### MOBA studio s.r.o. U Půjčovny 4, 110 00 Praha 1

#### no later than 28 January 2019, 5 p.m. CET.

This is the deadline for design submission.

#### 7.2.1. Graphic part

The graphic part will consist of 8 panels from light weight material for exhibiting purposes; size B1 (700  $\times$  1000 mm), portrait oriented.

These panels will present both versions; panels 1 to 4 will present the Lower Version, panels 5 to 8 the Higher Version.

#### Each version will include:

#### panel 1 – Lower Version and panel 5 – Higher Version

a) 4 visualizations from different points of view – 1 main visualization and 3 additional ones

b) general parterre situation with surrounding public spaces, greenery, and a plan of the ground floor (plus commercial spaces and kindergarten) with marked doorways and entries (1:500)

#### panel 2 - Lower Version and panel 6 - Higher Version

c) broader situation (1:1000)

d) urban cross sections including connection to surrounding development in the direction of east-west and north-south

#### panel 3 - Lower Version and panel 7 - Higher Version

e) typical floor plans of floors with flats, eventually 1st underground (1:500)

#### panel 4 – Lower Version and panel 8 – Higher Version

f) distant views – exact positions will be chosen by the jury to phase 2

g) 4 orthogonal views (elevations) of the site

h) eventually other visualizations

i) other possible alternative solutions, if proposed; maximum of 2 alternatives.

Panels can include other presentations of the design of participants' choice.

Panels should be marked on the bottom edge "NEW ŽIŽKOV CENTRE" and the identification of the participant.

#### 7.2.2. Design workbook

Workbook will comprise of text and graphic representations. 3 A3 size copies of unspecified length will be submitted.

#### A workbook will contain:

a front page;

– a design abstract 500 characters long including spaces;

 a description of selected urban and architectural, technical and traffic solution 4000 characters long including spaces;

 a description of selected construction and technical solution with regard to efficient operation 4000 characters long including spaces;

– important information about the design (GFA, NFA of commercial grounds, NFA of kindergarten, number of flats and parking spaces)

any exterior representation that will best present the design;

 all the floor plans of designed buildings, especially, especially floor plans of typical floors with flats, including 1st floor and 1st underground floor;

– filled-in balance chart of basic construction cost index (document PPII.01).

price quotation on work according to document PI.03
which cannot exceed 10 million CZK, VAT exclusive.

A workbook will contain an identification part – filled-in and signed documents:

- PPI.01 Identification data
- PPI.02 Declaration of meeting workshop terms

Participants are asked that their texts are legible.

Phase 2 submissions will be submitted in hard copy, not anonymously. Requirements and recommendations regarding designs, and prospective variants of solution to both versions, will be specified in the call to enter phase 2 of the workshop.

## 7.2.3. Electronic design – on a data medium (CD, DVD or USB)

a) panels (as per 7.2.1) in PDF, definition 300 DPI

b) accompanying workbook (7.2.2) in PDF

c) design abstract in DOC

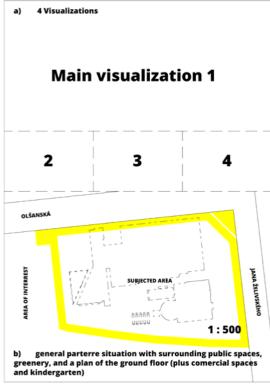
d) filled-in form Identification data (document PPII.01) in XLS

e) filled-in balance chart of basic construction cost index (document PPII.02) in XLS

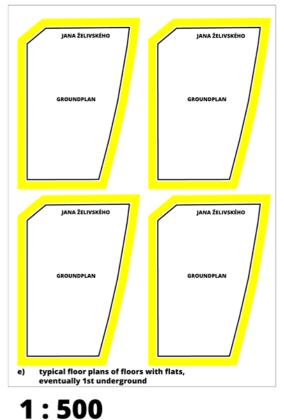
f) price quotation on work (according to document PI.03) in XLS



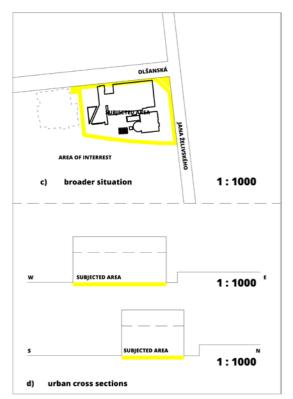
#### Layout scheme



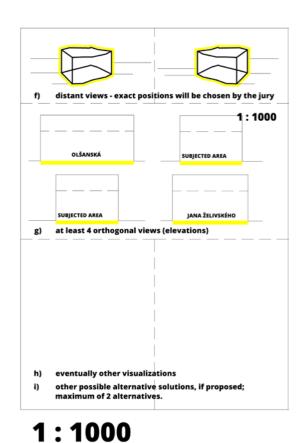
## **1:500** PANEL 1 – LOWER VERSION PANEL 5 – HIGHER VERSION



## PANEL 3 – LOWER VERSION PANEL 7 – HIGHER VERSION



## **1:1000** PANEL 2 - LOWER VERSION PANEL 6 - HIGHER VERSION



## PANEL 4 – LOWER VERSION PANEL 8 – HIGHER VERSION



## 8. REVIEW PROCESS AND CRITERIA

#### 8.1. Phase 1

Upon review of portfolios the jury will select 8 teams to advance to phase 2.

#### 8.2. Phase 2

Upon review of the graphic part and workbook the jury will select designs to rank first, second and third with the Lower Version, and first, second and third for the Higher Version.

Criteria which will be observed reviewing designs with no significance to their order:

**Design should offer interesting and functional architecture**. The jury will evaluate user functionality of the site and future traffic efficiency. The plot offers unique links to existing development, city avenue, greenery etc., and it is vital that the project is interconnected with these elements.

The design should prove its feasibility within the given range of flats. Efficiency and practical solution to individual buildings is key with regard to the location of spinal communications, natural airing possibilities, structure and flat relations (including required structure and flat floor space), kindergarten, parterre, and related public space.

The design should optimally use GFA and prove efficiency and economic (cost and running) adequacy of selected solution

#### 8.3. Jury review

Submissions will be reviewed according to set criteria by the jury based on their knowledge and experience of their members. Such review will be a professional, however subjective, opinion of the jury. Such way of review is generally considered standard in a design competition, and by entering the workshop participants agree with this way of evaluation.

## 9. WORKSHOP COURSE

#### 9.1. Workshop announcement

The open call was opened by its announcement on organizer's website

#### www.cceamoba.cz/centrum-noveho-zizkova

#### 9.2. Phase 1 portfolio submission

Portfolios can only be sent electronically to the e-mail address:

#### senior@cceamoba.cz

with a subject "NEW ŽIŽKOV CENTRE, Design"

Should the subject be different, the organizer reserves the right to decline such design,

no later than 31 October 2018, 5 p.m CEST.

This is the portfolio phase 1 submission deadline.

#### 9.3. Phase 1 jury review meeting

The meeting is preliminarily arranged for the October 2018

#### 9.4. Phase 2 entry call

Based on a jury decision the organizer will invite 8 selected participants to enter phase 2 of the workshop. Part of the call will be jury recommendations on individual designs and Workshop terms specification for phase 2. A phase 2 call-in will be sent to selected studios in October 2018.

The participant, who will be invited to the phase 2 of the workshop, will confirm his / her interest in the second stage no later than 14 days after sending the call to his / her e-mail address, otherwise the organizer will invite another participant in the order of evaluation of the phase 1 of the workshop.

#### 9.5. Phase 2 design submission

Designs can be submitted in person, or sent by post or any other freight service, to the organizer's address:

#### MOBA studio s.r.o. U Půjčovny 4, 110 00 Praha 1

#### no later than 28 February 2019 CET.

This is the phase 2 design submission deadline.

Participants who fail to submit their designs in time will be disqualified. Should a design be handed in in person after deadline, the organizer reserves the right to decline such submission.

Participants are responsible for submitting their designs in time (see article 9.2and 9.5), be it in person or sent by post or any other freight service.

The person receiving designs will mark them with a date and time of reception. Participants will be issued a confirmation of design reception.

#### 9.6. Designs presentation in front of jury

Teams who will submit their designs in phase 2 will present their projects to the jury as part of their review. Conditions and dates of presentations will be specified in a phase 2 call-in.

#### 9.7. Workshop course report

The secretary or another person delegated by the head of the jury will write a workshop course report on all jury meetings which will be verified by signatures of jury members and confirmed by the record-keeper.

The workshop course report can record differing jury member views if these express such a request.

The workshop course report will be published on the website of the organizer after the end of the workshop.

# 9.8. Best design selection and its announcement



The organizer will announce results and best design selection to the participants within 30 days from the day the contracting authority will confirm the best design. The organizer will publish workshop results by other means with which the workshop was announced.

#### 9.9. Workshop cancellation

The contracting authority is entitled to cancel the workshop. Should the workshop be cancelled in phase 2, the contracting authority is obliged to compensate participant who prove they worked up or finished a design before the cancellation in an adequate way. Adequate compensation is a proportional share of the overall sum of sketching fees, thus a proportionate share of CZK 2 400 000. The proportional share will be decided on by the contracting authority and jury, one participant can be refunded no more than CZK 100 000.

#### 9.10. Payments of sketching fees

Payments will be made within 30 days after reception of design selection decision.

#### 9.11. Designs exhibition

Designs exhibition will be open within 3 months after design selection decision announcement.

## **10. COPYRIGHT PROTECTION**

#### 10.1. Relationship participant – author

Participants prove they hold copyright to their design after the workshop by:

- a) statement that they are both participants and authors at the same time in case a design is submitted by an individual person, or a company whose statutory person is also author of the design;
- a licence agreement regulating copyright among authors – individual persons – who submit a design together as one participant;
- c) a licence agreement regulating copyright between companies submitting a design together as one participant on condition that the project was designed by a statutory person or employee of the company;
- a licence agreement between a participant and author in case the author is participant's subcontractor.

# 10.2. Relationship participant – contracting authority

Design authors keep their copyright; they can publish their designs, and can use them on other occasions.

Submission of a design means participants consent to free reproduction and exhibition of their design as part of promoting the workshop and its outcome.

Designs pass to the possession of the contracting authority. Design authors grant the contracting authority their consent with using their work in this workshop. Using the designs or their parts for other reasons than those mentioned, is bound by authors' explicit consent.

## 11. OTHER TERMS AND CONDITIONS

#### 11.1. Language

The workshop is announced and will be held in both Czech and English. The whole design must thus be drawn up in one of the languages (alternatively in Slovak). In case of dispute, decisive is the Czech version of documents.

#### 11.2. Legal code

The workshop will comply with the Czech legal code.

# 11.3. Workshop terms and conditions acceptance clause

By entering the workshop, the contracting authority, workshop secretary, jury members, called-in specialists confirm they had read all workshop terms and conditions, and they pledge they will comply with and respect both the terms and conditions, and the contract.

Submission of designs means participants consent to all workshop terms and conditions as well as to the contract, and with jury decisions made within their boundaries and in compliance with them.

#### 11.4. Information on personal data processing

Personal data will be processed within the Workshop organization. Personal data is processed by the Organizer, personal data can also be processed by third parties on behalf of the Organizer, listed in workshop terms and conditions. Such data will be stored for a maximum of 10 years.

Advice: Sharing your personal data is voluntary; however the data are necessary to process within the workshop operation. According to the Regulation you have the right to withdraw your consent at any time, and that by e.g. sending an e-mail or a letter to the company contacts. You also have the right to ask data processor for information about what personal data about you are processed, for a copy of the processed data, for access to the data, to have your data updated or corrected, or to ask for processing restrictions, personal data erasure, and you have the right to complain at the Office for Personal Data Protection, or you can address the court.

# NEW ŽIŽKOV CENTRE